



Blackrock College

Creative Arts and Digital Learning Centre

Blackrock College Library

Collection Development Policy

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Objection of the Collection Development Policy

The aim of the Collection Development policy is to set out principals and guidelines for the management of material in the library of the Creative Arts and Digital Learning Centre. This policy is guided by the Principles of the [IFLA School Library Manifesto¹](#) and the college's overall mission statement.

Procurement of material

Library resources are purchased from established book sellers in Ireland and the UK.

Criteria for selection

The librarian is responsible for selection and management of all material. The library collection aims to:

- Promote life-long learning and curiosity
- Support inclusivity
- Foster a love of reading for pleasure
- Cater for all levels of reading maturity and tastes
- Represent different viewpoints
- Encourage critical thinking
- Build resilience
- Respect dignity for all

Tools for selection

When selecting material considerations are made for but not limited to:

- Book requests and recommendations from staff and students
- Popular titles and authors
- Literary Award Winners
- Book Club selections
- Book series
- Comics and Graphic Novels
- Biographies
- YA Fiction
- Annual reference books like Guinness Book of Records.

Circulation Policy

All staff and students at Blackrock College have access to material in the library. Students can borrow 4 books and staff can borrow 6 books for one month with the option to renew. Reminders are sent to students for overdue books and a replacement fee must be paid for any lost items.

Donations Policy

Option to accept donated material will depend on space available, popularity of books, currency and condition of books.

¹ This is currently being updated

Weeding Policy

From time to time when deemed necessary, books in poor condition will be weeded and/or replaced to allow space for newer material. Depending on their condition, weeded books will be either donated to charities or sent to recycling.

Inter-Library Loan Cooperation

From time-to-time books will be loaned between Willow Park, Willow Park Senior and Blackrock College.

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